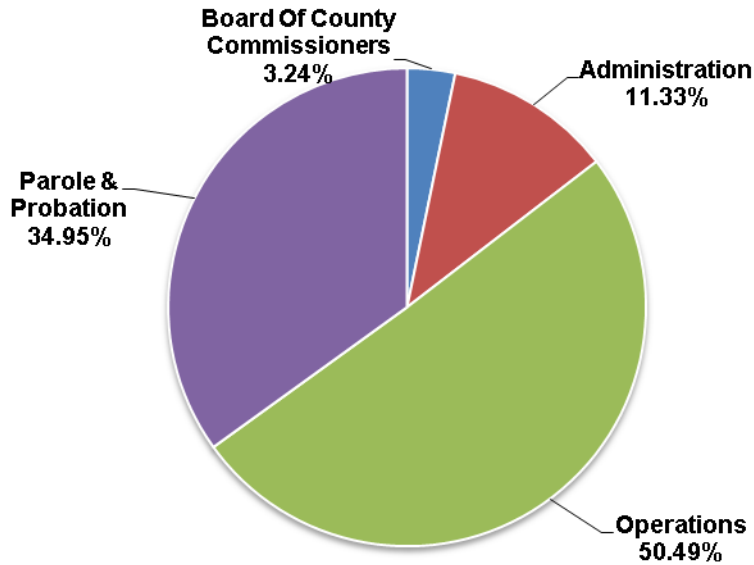


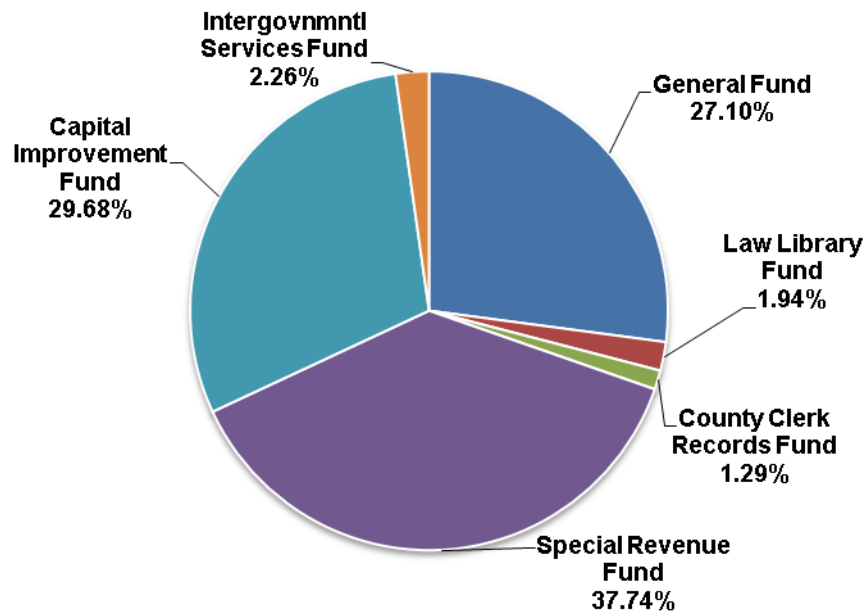
Department of County Administration

FY 17-18 Proposed Requirements: \$30,883,986

FY 17-18 Requirements by Division



FY 17-18 Requirements by Fund



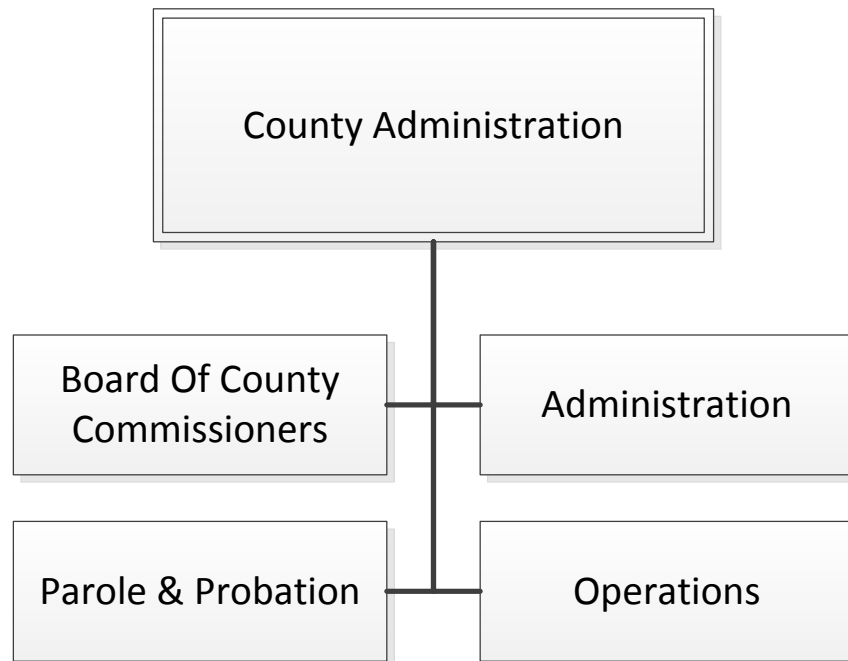
Steve Mokrohisky
County Administrator
541-682-4062

County Administration

Department Purpose & Overview

The County Administration Office provides a diverse array of services to the citizens of Lane County; as well as other County departments and political agencies. It is our responsibility to serve the citizens of Lane County in excellence, efficiency, and accuracy during the collaboration and guidance between the various departments of Lane County. Departmental responsibilities are detailed in Lane Manual, Sections: 3.010, 3.012, 3.014, 3.020, 3.130, 3.132, 3.134, and 3.136.

This department contains the following divisions: Board of County Commissioners (*Board of County Commissioners and County Performance Auditor*), Administration Office (*County Administration, Budget & Financial Planning, Justice Courts, Public Information Office, Intergovernmental Relations, Equity & Access, Economic Development, and Law Library*), and Operations (*Facilities Planning & Construction, County Clerk, Financial Services, Parole & Probation, and Operations Administration*).



County Administration

Goals and Strategic Planning

- Budget & Financial Planning will continue to work with the Board of Commissioners and county administration to produce the County's strategic plan.
- Community & Economic Development will continue to implement the Rural Prosperity Initiative, including identifying investments in rural community priorities.
- County Administration will develop a balanced budget for FY17-18 that maintains critical services, including investments in the public safety system, while addressing long-term expense pressures created by PERS, health insurance and other costs.
- County Performance Auditor will work to improve County government service and performance by focusing performance audit work in areas of high risk and impact.
- Equity & Access will continue implementing the equity and access plan, including improving access to services for underrepresented communities, engagement with community partners and staffing the Equity & Access Advisory Board.
- Equity & Access will work with the Lane County Training Coordinator to increase opportunities for staff to attend diversity trainings and community events.
- Facilities Planning & Construction will continue to pursue and secure additional outside funding in order to optimize the use of local dollars on the Courthouse project.
- Financial Services will manage the County's investment portfolio to ensure preservation of principal and adequate liquidity while maximizing investment returns.
- Financial Services will maintain an unmodified opinion in the independent auditor's report.
- Intergovernmental Relations will coordinate and advocate for Lane County's legislative interests, seeking to secure state and federal funding for critical public services while collaborating with local municipalities, neighbor counties, and stakeholders to identify opportunities for meaningful, strategic partnerships.
- Law Library will continue to be a unique resource in the community for attorneys, non-attorneys, and public librarians to gain greater access to legal information and justice.
- Parole & Probation will enhance behavioral change through assessments and using data to develop individualized case plans that target the highest risk behaviors.
- Parole & Probation will address existing workload constraints in recruiting, hiring and the training of staff.
- Public Information will continue to enhance internal and external communications, focusing on openness, accessibility and responsiveness.

Partnerships:

- Facilities Planning & Construction continues to work with the City of Eugene to realize a shared vision for a revitalized civic center in the heart of downtown Eugene including a new County Courthouse and City Hall, as well as enhancements to the adjacent park blocks and open spaces.
- Parole & Probation has partnered with HACSA and Sponsors to expand a long term housing initiative for 100 additional units of long term housing by utilizing a pay for success grant.
-

Major Accomplishments & Achievements in FY 16-17

- Board of County Commissioners addressed the important topics of waste management cost reductions, tobacco-free parks, marijuana taxation, vegetation management, coordinated downtown development, and tobacco 21, among others.
- Budget & Financial Planning provided support to the Board of Commissioners, county administrator and department directors in a focused plan to eliminate the structural deficits, reduce debt levels, analyze internal services, including cost structures and policies, and revise financial policies.

County Administration

- Budget & Financial Planning received the Distinguished Budget Presentation Award from the Government Financial Officers Association for the FY 16-17 Adopted Budget document.
- Community & Economic Development hired a Rural Prosperity Initiative Management Analyst and officially launched the initiative.
- Community & Economic Development launched a monthly newsletter that highlights economic development in rural communities and supports Greater Eugene Inc.
- County Administration hired an Equity & Access Coordinator and a director to oversee the Public Works department.
- County Administration created the Equity & Access Advisory Board in order to guide and advise the County Administrator on policies and practices surrounding equity, inclusion and access in both internal and external matters.
- County Performance Auditor released the Community Mental Health Program audit, and began audits of both road maintenance and cash handling controls.
- Deeds & Records are now offering 25% more marriage ceremonies per day to accommodate increased customer demand.
- Elections successfully conducted the general election utilizing the new Clear Ballot tabulation equipment which resulted in increased efficiencies, reduced cost and improved transparency in an election with an all-time high 195,016 ballots cast.
- Facilities Planning & Construction collaborated with the City of Eugene on a comprehensive study of potential coordinated downtown development scenarios that informed the Board and City Council on the siting of a new Courthouse and City Hall.
- Facilities Planning & Construction collaborated with the Public Works department to lease the Forest Work Camp to a local, non-profit organization dedicated to serving veterans, which eliminates significant costs previously incurred by the capital fund on an annual basis.
- Law Library renegotiated online research contracts to expand content available to all users, while increasing low-cost circulating materials in the print collection.
- Parole & Probation has established a training program for new Parole Officers that has been nationally recognized at the American Parole and Probation Association Training Institute.
- Parole & Probation has successfully introduced cognitive and behavioral curriculums to enhance contract programming.
- Justice Court is currently researching the feasibility of establishing a travelling mediation program to meet the needs of our rural community.

Anticipated Service & Budget Changes for FY 17-18

- Community & Economic Development is proposing to reduce their extra help and unclassified temp budget in order to fund a 1.0 FTE Program Specialist position.
- County Clerk will conduct a reclassification of positions as staff retire in order to better fit the requirements of the work based on improved technology and electronic processing.
- Facilities Planning & Construction anticipates reduced scopes for smaller projects as resources are limited and a bulk of resources are dedicated toward the courthouse project.
- Law Library is working towards offering wireless access to their research services in order to allow users to log in to subscription content through their phone or other personal device.
- Parole & Probation is facing flat or reduced revenues along with increasing costs for next fiscal year. This challenge will be addressed by utilizing anticipated savings, reducing costs and eliminating 1.0 FTE of a vacant position.

Current & Future Service Challenges

- Deeds & Records continues to be one of the lowest staffed offices in the state for the volume of documents recorded.

County Administration

- Law Library has a patron base including attorneys and non-attorneys with diverse interests and learning styles which makes it difficult to have a resource in the desired format and level of sophistication available for all requests.
- Parole & Probation continues to face high caseloads due to the increased prosecution efforts of the District Attorney's Office and high staff turnover.

County Administration

DEPARTMENT FINANCIAL SUMMARY						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
RESOURCES:						
Taxes & Assessments	107,280	115,259	118,000	120,000	2,000	1.69%
Licenses & Permits	60,725	63,192	68,000	68,000	0	0.00%
Fines, Forfeitures, Penalties	535,461	494,494	467,000	467,000	0	0.00%
Property And Rentals	248,882	89,724	166,000	140,000	(26,000)	-15.66%
Federal Revenues	968,170	474,321	101,331	157,188	55,857	55.12%
State Revenues	7,308,810	9,200,070	9,483,731	9,247,234	(236,497)	-2.49%
Local Revenues	132,079	480,238	36,426	323,000	286,574	786.73%
Fees And Charges	3,701,502	3,016,639	3,013,212	2,714,325	(298,887)	-9.92%
Administrative Charges	7,541,487	7,760,527	7,994,209	7,905,982	(88,227)	-1.10%
Interest Earnings	388,761	391,009	377,767	427,129	49,362	13.07%
Total Revenue	20,993,157	22,085,471	21,825,676	21,569,858	(255,818)	-1.17%
Resource Carryover	9,882,277	10,284,049	10,893,924	8,740,749	(2,153,175)	-19.76%
Fund Transfers	192,542	312,930	309,788	419,070	109,282	35.28%
TOTAL RESOURCES:	31,067,976	32,682,450	33,029,388	30,729,677	(2,299,711)	-6.96%
REQUIREMENTS:						
Personnel Services	10,085,837	10,649,099	12,480,997	12,441,444	(39,553)	-0.32%
Materials & Services	8,818,326	7,869,096	9,822,367	8,621,956	(1,200,411)	-12.22%
Capital Expenses	1,341,711	2,163,987	4,225,394	5,350,000	1,124,606	26.62%
Total Expenditures	20,245,874	20,682,182	26,528,758	26,413,400	(115,358)	-0.43%
Fund Transfers	580,890	763,061	873,628	1,014,536	140,908	16.13%
Total Resrvs & Conting.	0	0	6,252,906	3,456,050	(2,796,856)	-44.73%
TOTAL REQUIREMENTS:	20,826,764	21,445,243	33,655,292	30,883,986	(2,771,306)	-8.23%

REQUIREMENTS BY FUND						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
FUNDS	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
Capital Improvement Fund	4,526,298	3,870,851	10,343,595	9,156,704	(1,186,891)	-11.47%
County Clerk Records Fund	134,468	133,222	423,291	383,100	(40,191)	-9.49%
General Fund	7,215,969	7,487,849	8,271,624	8,358,083	86,459	1.05%
Intergovernmental Services Fund	621,236	641,947	1,308,509	730,777	(577,732)	-44.15%
Law Library Fund	194,217	241,838	530,210	567,742	37,532	7.08%
Special Revenue Fund	8,134,577	9,069,535	12,778,063	11,687,580	(1,090,483)	-8.53%
TOTAL	20,826,764	21,445,243	33,655,292	30,883,986	(2,771,306)	-8.23%

DEPARTMENT FINANCIAL SUMMARY BY DIVISION						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
DIVISIONS	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
Administration	2,447,593	2,664,779	3,340,626	3,517,831	177,205	5.30%
Board Of County Comm	994,815	1,090,370	1,141,671	1,007,094	(134,577)	-11.79%
Operations	9,780,749	9,107,454	17,540,147	15,560,726	(1,979,421)	-11.29%
Parole & Probation	7,603,607	8,582,640	11,632,848	10,798,335	(834,513)	-7.17%
TOTAL REQUIREMENTS	20,826,764	21,445,243	33,655,292	30,883,986	(2,771,306)	-8.23%

FTE SUMMARY						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
Total FTE	100.03	102.18	105.55	106.05	0.50	0.47%

County Administration

DEPARTMENT POSITION LISTING

Board Of County Commissioners

5.00 County Commissioner
1.00 Program Manager

6.00 Division FTE Total

Administration

2.00 Sr. Management Analyst
1.00 Administrative Support Assist
1.00 Administrative Support Supv
1.00 County Administrator
1.00 Justice Court Clerk, Sr
0.50 Justice of the Peace
3.00 Management Analyst
1.00 Manager
2.00 Program Manager
1.00 Program Specialist
2.55 Program Supervisor
1.00 Sr. Manager
0.50 TEMP - Justice Court Clerk

17.55 Division FTE Total

Operations

2.00 Manager
1.00 Accountant
2.00 Accounting Analyst
3.00 Accounting Clerk, Sr
2.00 Administrative Analyst
1.00 Dept Director (IS, HR, OPs)
1.00 Mail Clerk
5.00 Office Assistant 2
1.00 Office Assistant 2-Bilingual
1.00 Office Assistant, Sr
2.00 Payroll Specialist
2.00 Prof/Tech Supervisor
3.00 Program Supervisor
1.00 Sr. Manager
1.00 Stores Clerk
0.50 TEMP - Program Specialist
1.00 TEMP-Office Assistant 2 -

29.50 Division FTE Total

Parole & Probation

6.00 Office Assistant 2
1.00 Accounting Analyst
1.00 Correctional Services Tech-Bil
1.00 Manager (P&F)
1.00 Office Assistant, Sr
8.33 Parole/Probation Officer 1
28.67 Parole/Probation Officer 2
4.00 Prof/Tech Supervisor
1.00 Program Specialist
1.00 Victim Advocate

53.00 Division FTE Total

106.05 Department FTE Total

County Administration

DEPARTMENT RESOURCE DETAIL						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
RESOURCE ACCOUNTS						
Other Assessment	107,280	115,259	118,000	120,000	2,000	1.69%
TAXES & ASSESSMENTS	107,280	115,259	118,000	120,000	2,000	1.69%
Marriage	60,595	63,117	68,000	68,000	0	0.00%
Domestic Partnership Fee	130	75	0	0	0	0.00%
LICENSES & PERMITS	60,725	63,192	68,000	68,000	0	0.00%
Court Fines	283,964	298,565	245,000	245,000	0	0.00%
Collection Agency Receipts	180,940	150,137	165,000	165,000	0	0.00%
Drivers License Suspension	15,028	12,297	12,000	12,000	0	0.00%
Fines From Other Courts	55,530	33,496	45,000	45,000	0	0.00%
FINES, FORFEITURES, PENALTIES	535,461	494,494	467,000	467,000	0	0.00%
Sale Of Capital Assets	0	2,671	0	0	0	0.00%
Miscellaneous Sales	50,039	47,453	46,000	20,000	(26,000)	-56.52%
Real Property	167,218	15,600	96,000	96,000	0	0.00%
Parking	22,000	24,000	24,000	24,000	0	0.00%
Rent - Other Properties	9,625	0	0	0	0	0.00%
PROPERTY AND RENTALS	248,882	89,724	166,000	140,000	(26,000)	-15.66%
Department Of Justice	235,455	326,519	101,331	157,188	55,857	55.12%
Reimbursements	732,715	147,801	0	0	0	0.00%
FEDERAL REVENUES	968,170	474,321	101,331	157,188	55,857	55.12%
Community Corrections	6,441,127	6,409,979	6,428,229	6,393,822	(34,407)	-0.54%
M57 Supp Trans Fds	107,765	15,450	61,250	63,085	1,835	3.00%
Justice Reinvestment	0	1,316,912	1,507,378	1,588,454	81,076	5.38%
DOC Grant-In-Aid	0	18,250	0	0	0	0.00%
Release Subsidy Funds	32,792	29,777	29,777	29,777	0	0.00%
Local Staff	0	0	127,000	130,000	3,000	2.36%
Miscellaneous State Revenue	219,364	614,747	422,448	92,128	(330,320)	-78.19%
STATE GRANT REVENUES	6,801,048	8,405,116	8,576,082	8,297,266	(278,816)	-3.25%
Motor Voter Funds	0	31,172	35,250	38,000	2,750	7.80%
Department of Revenue	11,724	5,573	5,893	5,893	0	0.00%
Video Lottery Grant	354,625	436,288	544,586	572,245	27,659	5.08%
Court Fees	141,413	321,920	321,920	333,830	11,910	3.70%
OTHER STATE REVENUES	507,762	794,954	907,649	949,968	42,319	4.66%
Other Local	51,333	0	0	0	0	0.00%
Special Elections	54,119	452,812	9,000	323,000	314,000	3,488.89%
Community Contracts	26,627	27,426	27,426	0	(27,426)	-100.00%
LOCAL REVENUES	132,079	480,238	36,426	323,000	286,574	786.73%
Supervised Probationer Fees	734,821	491,358	710,887	500,000	(210,887)	-29.67%
DOR - Probationer Fees	0	63,351	70,000	70,000	0	0.00%
Justice Court Fees	24,797	21,157	21,275	21,275	0	0.00%
Witness Fees	82	62	50	50	0	0.00%
Elections Fees	5,204	2,603	5,000	3,000	(2,000)	-40.00%
Recording Fees	1,463,490	1,647,775	1,600,000	1,700,000	100,000	6.25%
Marriage Ceremonies	39,411	39,375	32,000	35,000	3,000	9.38%

County Administration

DEPARTMENT RESOURCE DETAIL						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
State Processing Fee	28,321	32,945	27,000	31,000	4,000	14.81%
BOPTA Filing Fee	21,875	23,345	22,000	17,500	(4,500)	-20.45%
Miscellaneous Svc Charges	116,663	121,459	120,000	146,500	26,500	22.08%
Refunds & Reimbursements	901,435	157,473	0	0	0	0.00%
Cash Over & Under	1,124	0	0	0	0	0.00%
Mailroom Services	183,115	186,754	200,000	190,000	(10,000)	-5.00%
Copier Services	181,373	229,318	205,000	0	(205,000)	-100.00%
Miscellaneous Internal Services	(210)	(335)	0	0	0	0.00%
FEES AND CHARGES	3,701,502	3,016,639	3,013,212	2,714,325	(298,887)	-9.92%
County Indirect Revenue	7,541,164	7,760,243	7,993,909	7,905,682	(88,227)	-1.10%
Departmental Administration	323	284	300	300	0	0.00%
ADMINISTRATIVE CHARGES	7,541,487	7,760,527	7,994,209	7,905,982	(88,227)	-1.10%
Investment Earnings	382,595	391,009	377,767	427,129	49,362	13.07%
Miscellaneous Interest	6,166	0	0	0	0	0.00%
INTEREST EARNINGS	388,761	391,009	377,767	427,129	49,362	13.07%
Fund Balance	9,882,277	10,280,449	10,893,924	8,740,749	(2,153,175)	-19.76%
Non Discretionary	0	3,600	0	0	0	0.00%
Transfer Fr General Fund (100)	50,000	50,000	164,384	50,000	(114,384)	-69.58%
Transfer Fr Sp Rev Funds (200)	142,542	141,868	110,826	112,842	2,016	1.82%
Transfer Fr Capital Fund (400)	0	126	34,578	256,228	221,650	641.01%
Transfer Fr Int Svc Fnds (600)	0	18,234	0	0	0	0.00%
Intrafund Transfer	0	102,702	0	0	0	0.00%
FISCAL TRANSACTIONS	10,074,819	10,596,980	11,203,712	9,159,819	(2,043,893)	-18.24%
TOTAL RESOURCES	31,067,976	32,682,450	33,029,388	30,729,677	(2,299,711)	-6.96%

County Administration

DEPARTMENT REQUIREMENTS DETAIL						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
REQUIREMENT ACCOUNTS						
Regular Operating Wages	5,566,971	5,930,414	6,817,307	6,879,401	62,094	0.91%
Extra Help	159,607	181,765	315,628	245,224	(70,404)	-22.31%
Unclassified Temporary	98,297	48,133	118,668	74,076	(44,592)	-37.58%
Overtime	31,625	28,091	69,580	39,996	(29,584)	-42.52%
Reduction Unfunded Vac Liab	109,942	96,070	126,291	144,235	17,944	14.21%
Compensatory Time	11,691	17,314	13,644	13,644	0	0.00%
Personal Time	1,255	3,540	0	0	0	0.00%
Risk Management Benefits	53,987	60,680	72,851	68,671	(4,180)	-5.74%
Social Security Expense	363,640	377,109	459,219	457,513	(1,706)	-0.37%
Medicare Insurance Expense	85,182	89,258	107,309	107,027	(282)	-0.26%
Unemployment Insurance (State)	46,547	20,623	29,469	11,072	(18,397)	-62.43%
Workers Comp	21,627	21,999	22,270	22,181	(89)	-0.40%
Disability Insurance - Long-term	33,818	36,761	62,764	63,660	896	1.43%
PERS - OPSRP Employer rate	616,045	779,744	874,766	1,084,566	209,800	23.98%
PERS Bond	471,350	495,026	522,796	494,785	(28,011)	-5.36%
PERS - 6% Pickup	336,986	359,453	419,509	413,924	(5,585)	-1.33%
Optional ER IAP	0	0	2,136	0	(2,136)	-100.00%
Health Insurance	1,660,325	1,680,340	1,898,915	1,875,624	(23,291)	-1.23%
Dental Insurance	117,987	122,512	141,242	138,000	(3,242)	-2.30%
Vision Insurance	15,313	1,283	0	0	0	0.00%
EE Assistance Pgm	5,563	1,847	2,508	2,444	(64)	-2.55%
Life Insurance	19,439	21,155	29,592	28,146	(1,446)	-4.89%
Flexible Spending Admin	1,333	1,376	1,248	1,246	(2)	-0.16%
Disability Insurance - Short Term	3,067	3,180	3,720	3,618	(102)	-2.74%
Deferred Comp Employer Contrib	52,918	57,120	62,020	66,025	4,005	6.46%
Retiree Medical	198,959	211,854	233,430	202,676	(30,754)	-13.17%
FMLA Administration	2,363	2,450	3,576	3,690	114	3.19%
Salary Offset	0	0	70,539	0	(70,539)	-100.00%
PERSONNEL SERVICES	10,085,837	10,649,099	12,480,997	12,441,444	(39,553)	-0.32%
Professional & Consulting	4,154,499	2,136,548	3,675,612	3,600,450	(75,162)	-2.04%
Court Related Personal Service	877	0	0	0	0	0.00%
Banking & Armored Car Svc	75,235	76,074	77,950	79,700	1,750	2.25%
Support Services	66,304	53,600	50,000	50,000	0	0.00%
Subscriptions	588	1,057	2,428	2,450	22	0.91%
Intergovernmental Agreements	215,359	755,673	647,640	7,000	(640,640)	-98.92%
Agency Payments	110,984	620,592	0	0	0	0.00%
Release Subsidy - P & P	0	29,778	29,777	29,777	0	0.00%
Motor Fuel & Lubricants	5,157	3,860	6,500	5,400	(1,100)	-16.92%
Refuse & Garbage	5,940	5,036	5,500	5,000	(500)	-9.09%
Light, Power & Water	85,066	97,335	125,866	89,788	(36,078)	-28.66%
Telephone Services	83,203	76,694	84,105	106,270	22,165	26.35%
General Liability	312,262	325,796	314,547	91,037	(223,510)	-71.06%
Vehicle Repair	0	0	1,000	1,000	0	0.00%
Maintenance of Equipment	61,355	24,356	73,570	53,189	(20,381)	-27.70%
Maintenance of Structures	17,440	19,802	319,013	465,013	146,000	45.77%
Maintenance of Grounds	0	0	5,000	0	(5,000)	-100.00%
Maintenance Agreements	78,039	82,382	105,725	41,310	(64,415)	-60.93%
Operating Licenses & Permits	29,736	21,606	48,055	47,419	(636)	-1.32%
Department Materials	0	2,931	6,369	5,500	(869)	-13.64%
External Equipment Rental	16,892	23,921	5,000	1,750	(3,250)	-65.00%

County Administration

DEPARTMENT REQUIREMENTS DETAIL						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
Real Estate & Space Rentals	12,282	12,472	23,600	32,137	8,537	36.17%
Fleet Services Rentals	113,211	131,034	113,155	88,613	(24,542)	-21.69%
Copier Charges	19,772	19,782	24,110	30,938	6,828	28.32%
Mail Room Charges	15,908	15,672	15,001	14,900	(101)	-0.67%
Indirect/Technology Serv	946,489	988,253	595,725	722,530	126,805	21.29%
County Indirect Charges	1,302,161	1,283,212	1,416,158	1,316,813	(99,345)	-7.02%
Direct/Technology Serv	0	0	361,406	365,079	3,673	1.02%
Dept Support/Direct	640	0	0	0	0	0.00%
PC Replacement Services	36,105	58,859	49,385	36,750	(12,635)	-25.58%
Office Supplies & Expense	115,375	86,278	65,362	55,311	(10,051)	-15.38%
Membrshp/Professionl Licenses	13,473	10,356	15,756	15,699	(57)	-0.36%
Printing & Binding	230,561	214,436	302,313	292,096	(10,217)	-3.38%
Advertising & Publicity	12,250	8,442	25,610	72,610	47,000	183.52%
Photo/Video Supplies & Svcs	0	100	100	100	0	0.00%
Postage	245,151	217,813	292,400	282,400	(10,000)	-3.42%
Radio/Communic Supplies & Svcs	17,847	23,424	30,340	32,000	1,660	5.47%
DP Supplies And Access	29,038	47,129	52,536	47,600	(4,936)	-9.40%
DP Equipment	439	9,551	18,200	8,000	(10,200)	-56.04%
Small Tools & Equipment	8,234	6,326	35,165	12,069	(23,096)	-65.68%
Small Office Furniture	735	890	346,500	51,574	(294,926)	-85.12%
Library - Serials & Conts	31,315	39,754	43,128	44,074	946	2.19%
Institutional Supplies	4	0	0	0	0	0.00%
Food	3,123	4,515	5,850	5,650	(200)	-3.42%
Miscellaneous Supplies	46,435	19,836	9,000	0	(9,000)	-100.00%
Special Supplies	131,480	132,318	139,500	169,500	30,000	21.51%
Clothing & Personal Supplies	1,043	17,036	15,000	4,000	(11,000)	-73.33%
Safety Supplies	3,591	20,170	8,300	5,300	(3,000)	-36.14%
Janitorial Supplies	(80)	456	440	450	10	2.27%
Building Materials Supplies	1,121	200	50	50	0	0.00%
Electrical Supplies	5,694	0	0	0	0	0.00%
Medical Supplies	977	3,010	2,700	2,700	0	0.00%
Stores Inventory	23,061	25,097	25,399	20,000	(5,399)	-21.26%
Business Expense & Travel	54,889	57,215	98,010	104,244	6,234	6.36%
Committee Stipends & Expense	7,059	7,244	9,000	9,000	0	0.00%
Awards & Recognition	2,026	1,838	2,825	5,350	2,525	89.38%
Outside Education & Travel	41,040	36,314	84,056	80,316	(3,740)	-4.45%
County Training Classes	3,260	2,585	5,230	5,650	420	8.03%
Training Services & Materials	21,698	4,064	6,400	5,400	(1,000)	-15.63%
Miscellaneous Payments	1,062	4,373	0	0	0	0.00%
Reimbursable Expenses	0	1,380	0	0	0	0.00%
Parking	924	624	1,000	1,000	0	0.00%
MATERIALS & SERVICES	8,818,326	7,869,096	9,822,367	8,621,956	(1,200,411)	-12.22%
Reproducing & Duplicating	8,500	43,530	166,500	0	(166,500)	-100.00%
Office Machines	0	0	400,000	100,000	(300,000)	-75.00%
Data Processing Equipment	22,291	0	0	0	0	0.00%
CAPITAL OUTLAY	30,791	43,530	566,500	100,000	(466,500)	-82.35%
Land Improvements	0	0	100,000	200,000	100,000	100.00%
Improvements	1,310,920	2,111,970	3,538,894	4,850,000	1,311,106	37.05%
Permits & System Development	0	8,487	20,000	200,000	180,000	900.00%
CAPITAL PROJECTS	1,310,920	2,120,457	3,658,894	5,250,000	1,591,106	43.49%

County Administration

DEPARTMENT REQUIREMENTS DETAIL						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	\$ Chng	% Chng
	Actual	Actual	Curr Bgt	Proposed	Fr Curr	Fr Curr
TOTAL EXPENDITURES	20,245,876	20,682,183	26,528,758	26,413,400	(115,358)	-0.43%
Transfer To General Fund (100)	102,519	112,817	145,404	369,070	223,666	153.82%
Transfer To Special Rev Fd (200)	0	44,029	79,305	0	(79,305)	-100.00%
Transfer To Debt Svc Fd (300)	478,371	606,215	648,919	645,466	(3,453)	-0.53%
FUND TRANSFERS	580,890	763,061	873,628	1,014,536	140,908	16.13%
Operational Contingency	0	0	1,099,169	1,027,194	(71,975)	-6.55%
Operational Reserves	0	0	431,376	782,922	351,546	81.49%
Reserves - Future Proj	0	0	4,722,361	1,645,934	(3,076,427)	-65.15%
TOTAL RESERVES & CONTINGENCIES	0	0	6,252,906	3,456,050	(2,796,856)	-44.73%
TOTAL REQUIREMENTS	20,826,764	21,445,243	33,655,292	30,883,986	(2,771,306)	-8.23%